



## Application Form

This project has received funding from the European Commission PPPA Programme under Grant Agreement No.LC-01760255/10105266 LfE



Co-funded by the  
European Union

1. School details	
Name of School:	
School website/e-mail:	
School e-mail:	
Address:	
Region and NUTS classification ( <a href="https://ec.europa.eu/eurostat/web/nuts/background">https://ec.europa.eu/eurostat/web/nuts/background</a> ):	
How many students are enrolled in the school?	
How many teachers teach at the school?	
Name of the main contact person for the proposal:	
E-mail address of the contact person for the proposal:	
Name of school principal:	
Distance to nearest urban centre (in km) (an urban centre is considered a larger city with banking, shopping, health care, entertainment establishments, etc.)	
Broadband availability in town: which provider(s), type (DSL? Cable? WiMax...), quality offered	
Number of computers at the school: <ul style="list-style-type: none"> <li>• in total</li> <li>• for teaching (accessible to teachers)</li> <li>• for learning (accessible to students)</li> </ul>	
Is Qualified IT support available: <ul style="list-style-type: none"> <li>• in school?</li> <li>• in town?</li> <li>• at the urban centre?</li> <li>• remote support?</li> </ul>	
Is the school part of a cluster/association/network of schools?	
Is the school supported by a teacher training college, or a (regional) education centre for in-service teacher training or continuous professional development?	
Has the school carried out a SELFIE Assessment? Please indicate the most recent result.	
Has the school used other self-reflection tools to assess the impact of projects and activities in place?	
Does the school participate in regional, national or international collaborative projects like Twinning or Erasmus+?	

**NOTE:**

- All fields are **mandatory**
- In case of an application from a network of schools, please copy the above table for each school in the network

## 2. Insight – Where we are now

Where do you think your school stands regarding the following?

All fields are **mandatory**

### The Highly Equipped and Connected Classroom (HECC) Scenario

What are your school needs regarding the following dimensions of a HECC?

- Digital technology equipment** (technologies that are used in educational settings for learning and teaching purposes, including both physical technologies (i.e. hardware) and educational software and services)

Availability of:

<b>Laptops in the classroom</b>	Yes	No
If yes, how many per student?		
<b>Interactive whiteboards</b>	Yes	No
If yes, are they available in every classroom?		
<b>Microcontrollers for coding</b>	Yes	No
If yes, how many per classroom?		
<b>Word processing software</b>	Yes	No
If yes, how many copies/licenses?		

- Network requirements** (bandwidth and latency of the network providing the foundation for successful education technology implementations)

Broadband availability in school: provider, type, quality	
Broadband availability in class?	
Measure bandwidth availability in class: Please take 3 speed measurements on 3 different days: <a href="https://speed.measurementlab.net/#/">https://speed.measurementlab.net/#/</a> , note results for Test Server, Download, Upload, Latency and Retransmission	
Is there Wi-Fi at the school?	

- Professional development of teachers** (teachers' continuing professional development (CPD) which focuses on teachers' capacity building for effective use of digital technologies in teaching, learning and assessment practices through rapid learning cycles, fast feedback, continual reflection, collaborative coaching and other methodologies)

At your school, do teachers participate in:

<b>Active hands-on workshops</b>	Yes		No	
If yes, what percentage of teachers participate?	>25%	25%-50%	50%-75%	75%<
<b>Webinars</b>	Yes		No	
If yes, what percentage of teachers participate?	>25%	25%-50%	50%-75%	75%<
<b>Online Open courses</b>	Yes		No	
If yes, what percentage of teachers participate?	>25%	25%-50%	50%-75%	75%<

<b>Web-based networks</b>	Yes		No	
If yes, what percentage of teachers participate?	>25%	25%-50%	50%-75%	75%<

4. **Access to digital content** (reflecting the curricular requirements (i.e. different level of complexity, accuracy, correctness, authenticity, life connections, inter-disciplinary) necessary to ensure greater incorporation of digital content into the classroom and its use by teachers and students).

At your school, do you use				
<b>Educational software</b>	Yes			No
If yes, which are the most popular programmes				
If yes, how often do you use them	Often	Sometimes	Rarely	Never
<b>Digital textbooks</b>	Yes		No	
If yes, which one(s)				
If yes, how often do you use them	Often	Sometimes	Rarely	Never
<b>Educational Games</b>	Yes		No	
If yes, which one(s)				
If yes, how often do you use them	Often	Sometimes	Rarely	Never

### 3. Vision – Where we want to go

Describe the project you are planning to implement. How does it address the digital innovation plan and e-maturity level of your school? How do you expect the school characteristics in terms of digital innovation and e-maturity to change through the proposed activities?

#### **Important Notes:**

- **Page limit of Section 3: 8 pages max.** Proposals that do not meet this criterion will not continue to the next evaluation phase.
- **Format:** Use Calibri, Size 12.
- **Figures and Graphs:** You can include pictures or graphs in your proposal.
- You cannot attach additional documents or Annexes to your proposal. You can add references to your previous work (e.g. links to websites or videos available on the web)
- All fields are **mandatory**

Description of the proposed project. What are the pedagogical and technical challenges/needs that are being addressed?

**(20 points)**

What are the pedagogically innovative aspects of the proposed project that will be supported by the technological solutions?

**(10 points)**

How many teachers will participate in the proposed project? What is their relevant background knowledge? Please provide a short CV (5-10 lines highlighting the key skills and the potential role in the proposed project) in the form of a paragraph for each teacher.

**(5 points)**

What are the intended outcomes, the key performance indicators (KPIs) and success criteria (quantitative and qualitative) of the proposed project? (NB: You can define the KPIs that are relevant to the proposed project. Examples of KPIs related to the project include number of teachers who will participate in CPD activities, number of tablets per student, expected increase in e-maturity level of the school in a school year, etc.).

**(10 points)**

What are the risks and/or barriers to the proposed project? How do you plan to overcome them?

**(10 points)**

How will the local community be involved in the proposed project? Please present your plans and approach.  
**(15 points)**

What will the expected impact of the proposed project be on teachers?  
**(10 points)**

What will the expected impact of the proposed project be on students? Please focus on the expected educational added value of the proposed project.  
**(10 points)**

Please describe your plans that will ensure the continuation of the project after the funding period. Could the proposed project act as a reference point for other schools? How could the project be transferred to other schools and scaled up?  
**(10 points)**

#### 4. Equipment and Services - Budget

Based on the insight of needs and the description of the vision and with a view to the installation of the HECC scenario at your school, what is the equipment (and budget) required for the proposed project? Please note that the required equipment and services have to be in line with a) the current status of the school (as described in Section 2) and b) the overall school development plan (as described in Section 3).

Digital technology equipment and services required for the proposed project (physical technologies, educational software and services, i.e. tablets, interactive boards and projection system, 3D printer, microcontrollers, e-books, software packages, training, broadband access)

#### Budget analysis for the above-mentioned equipment and services

Equipment			
ITEM	Unit Cost	Quantity	Total Cost
(Description of the equipment, type)			
...			
...			
...			
Services			
(Description of the service, e.g. broadband access, training, IT support)			
...			
...			
<b>TOTAL COST</b>			